

**Monthly Meeting Minutes  
District 11  
February 1st, 2024**

**Location:** Hybrid via Zoom

**Meeting time:** 7:00 pm

**Attendance:** \_\_\_\_, in person\_\_

**Committee members:** \_2\_\_

**Groups represented:** \_14\_\_

**Guests:** \_1\_\_

**Read Twelve Traditions:** \_Bill\_\_

**Read Concept of the Month:** \_Rich\_\_

**New GSRs or Alt. GSRs present:** \_\_Margareg (GSR - How and Why) / Jenny (Alt. GSR - Supper Club) \_\_

**New attendees present:** \_\_Kelsey (Alt GSR - Flying Geese) / Bud / Jeff \_\_

**Anniversaries:** \_\_Randy - 36 YEARS!!!! Jeff - 2 YEARS!!!! Kevin - 14 YEARS!!!! Karen - 11 YEARS!!!!\_\_

**OFFICERS' REPORTS**

**DCM Report: Dan P. - DCM**

- Good evening, friends. I hope everyone had a good month and it was a pleasure seeing some of you at We Are Not Saints and the NIA 20 Winter Committee Meeting and throughout.

On January 18 th I chaired the Legacy of Service: A.A. Service Manual and Concepts Study. Four people were in attendance, and we had a good time talking about unity and some A.A. history. We decided to change the date going forward from the third Thursday of the month to the second, in order to not conflict with the panel speaker meeting in our District. Also, the meeting information will be changing slightly due to some technical stuff. The information is now: Meeting ID: 819 5925 8625 Passcode:639187.

On January 20 th I attended the NIA20 Winter Committee Meeting. From our Delegate this year's final PAI's for the General Service conference should be available the week of February 16 th to 23 rd and he and Lisa will get those out as quickly as possible. We had a service Orientation Workshop with some great presentations. There was a large number of Districts that stood to host various events. D40 will be hosting the Spring Committee Meeting, D22 will be Hosting the Fall Committee Meeting, and D12 will be hosting the Winter Assembly. Dawn also asked if our District would host the Spring assembly at the Spring Conference and I accepted. This should only consist of getting drinks and coffee supplies, but I am happy to be of service and if a few members want to help I would appreciate it. Also, NIA20 Service Manuals will be available at the Spring Assembly on March 2 nd .

Throughout the month I had communications with some of our G.S.R.s in our District and was asked to share some experience. As a G.S.R. you are tasked with being the link between your Home Group and A.A. as a whole. How does one do that? Attending the District Meeting and reporting back to your group? Well, yes, but there is so much more! I found attendance at Service Workshops, Area Committee Meetings, and Area Assemblies as well as studying the

A.A. Service Manual & 12 Concepts for World Service (Shameless Self Plug: Attend the Study we have every 2 nd Thursday of the Month!) a vital part of my experience as a G.S.R. Another important thing was to have a Service Sponsor. A Service Sponsor is an alcoholic who, having made progress in recovery as well as participated in service,

shares this experience with another alcoholic starting their own journey in service. Service sponsors are

usually knowledgeable in A.A. history and principles and have a background in the service structure

(from the A.A. website, more found on P25 of P-15, "Questions and Answers on Sponsorship"). Another

very useful resource we have is the GSR-Kit available at  
[https://www.aa.org/contents-general-service-](https://www.aa.org/contents-general-service-representative-gsr-kit-list)

[representative-gsr-kit-list](#) . There is a lot of information to take in, but my simplified advice would be:

Get involved, be present, ask questions!

In Loving Service,

Dan P.

Djpiepl93@gmail.com

dcm@aa-nia-dist11.org

224-605-1673

**Alt DCM Report:** None - Vacant

**Secretary's Report:** Ryan D- Secretary, Vacant - Alt. Secretary

- Change forms and New Meeting Forms have been printed and are at back table
- Motion to accept January Minutes.

**\*\*Motion to accept the minutes as sent, \_\_Accepted \_\_\_\_, 2nd \_\_\_\_\_. Passed.**

Please send written committee reports to the secretary to be submitted in minutes.

Email: [secretary@aa-nia-dist11.org](mailto:secretary@aa-nia-dist11.org)

**Treasurer's Report:** Keith - Alt. Treasurer

### **District 11 Treasurer's Report Summary 2023**

**Brought Envelopes for groups that want to contribute**

- Keith is keeping track in the interim until we have a new treasurer
- In January, question was posed regarding "what were our contributions year over year?". Our district's contributions over the past 5 years

- 2019 - Income - \$12k
- 202 - Income - 9K
- 2021 - Income - 7,566
- 2022 - Income - 11,875
- 2023 - Income - 16,927

1. Any Questions?

**\*\*Motion to Accept November Report: \_\_\_\_\_, 2nd-\_\_\_\_\_. Passed.**

**~Pass the Basket~ \*\* NOTE: Rent here is \$1 per person/per hour - "Since we have been going over an hour typically, please put in \$2 or more if you can."**

### **COMMITTEE REPORTS**

**Accessibility Report: OPEN. - Chair, OPEN- Alt. Chair**

- NA

**Answering Service Report: Mike - Chair, OPEN - Alt. Chair**

**Calls have been answered**

**NEED REPORT**

- 1) **Question: Don't they go through volunteer list?**
  - a) **Answer: They do go through multiple times and will go back to Mike**
  - b) **Mike will look into why a volunteer had not received a call**

**Archives Report: Rich H. - Chair**

#### **DISTRICT 11 ARCHIVES REPORT, FEBRUARY 1, 2024**

Hello District 11

I just spoke to the American Legion, and all is good for February 18. I have to call during the week before to guarantee the doors are open at 6:00am. I have had recent communications with Clarence and Dan as we are checking prices and preparing for shopping. The Speakers are ready to go. More follow-up with volunteers will be needed coming into the event. The one thing I don't have pre-planned but always comes together is clean-up after the event. It is something that always works out. If you can, please stick around and help us make it better than we found it.

THANK YOU

Rich H.

District 11 Archivist

**CPC Report: OPEN**

**Corrections Report: Clint - Chair, Brian - Alt. Chair**

**District 11 Corrections committee report:**

January 2024

We are off to a great start!

As a result of the efforts of our predecessors, we have added three men and three women to our regular volunteers. We have also reinstated one additional man.

I have attended the meetings for the last 4 weeks in an effort to meet the few male volunteers I do not know. Brian (Corrections Alternate Chair) and I both are making the effort to at some point be **at** all weekly meetings **in** some rotation. I know exactly half of the woman and will figure out how to meet all of them.

Brian and I met with Lt. Brooks and Sgt. Weinacht. Lt. Brooks is rotating out and Sgt. Weinacht is taking over. We have found her to be EXTREMELY responsive. She even turned a background check for the man coming back in less than 24 hours and he was able to go to the meeting that night!! We worked with her to make sure we are all on the same page with who is and is not an active volunteer. She was very easy to work with on that.

Sgt. Weinacht also helped us get our inventory of books accounted for and we are working on getting it approved for inmates to take their books home with them.

McHenry County Jail has taken on 150 male inmates from Lake County, **but** they lost their privileges to come to meetings before they ever got started so when that will have impact on our service remains to be seen.

Thank you for this opportunity to serve this community.

Clint K and Brian H

Corrections Chair and Alternate Chair

<https://www.mchenrysheriff.org/corrections/about-the-jail/>

**Look at the bottom of this page. Click the “Next” button to get started.**

Carol: You mean the men’s side right? The women’s side only has 2 per week.

Steve: Yes, it’s getting smoother to get volunteers.

Steve: I’m tired and I’ll still go and then I leave feeling pretty great.

Rebekah: There’s hardly any inmates at our meetings. Usually just the 2 of us.

Steve: There’s a shortage of guards at the lake county jails, so they may be migrating folks from lake county to Mchenry county jail. Might increase our population.

**Grapevine : Karen W- Chair, OPEN - Alt. Chair**

## District 11 February Grapevine Report

1. The Monday night Winners and Beginners Group invited me to the January 15<sup>th</sup> meeting. Grapevine/ Lavina app, online, and print features were discussed and their GV rep, Bobby, will receive an annual subscription in approximately 1 month.
2. The Attitude Adjustment Groups at St. Mary's Episcopal Church in Crystal Lake purchased a cart that holds a permanent GV/LV literature display. During all of AA meetings, the cart is available for literature to purchase, and additional free materials are available on the cart. Members are bringing in old GV issues to share with new members.
3. Please consider a short visit to your next group meeting. The district would love to provide an annual subscription. Karen W. 630-209-6181
4. Upcoming events: Old-Timers Brunch and Spring Conference will have GV/LV displays available. Additionally, the Area 20 GV/LV Committee will meet at the Area 20 Spring Assembly to discuss 24/25 plans.
5. There is a new Audio Book format of the Grapevine book, "Prayer and Meditation" available in English, Spanish, and French. Please see the flyer or check out the AAGrapevine.org site

<https://www.aagrapevine.org/>

### **GSR Orientation Chair: OPEN - Chair**

### **Literature: Christa - Chair, OPEN - Alt. Chair**

- If packets are needed at this time please contact Christa - She is willing to hand delivered if you reach out.

### **LCM Report: Kevin - Chair**

- Dan appointed Kevin as Chair - No report expected until next month.

### **Public Information Report: Georgene R - Chair , Mark - Alt Chair**

- Report for Feb. 1st, 2024

### **Georgene - Chair PI**

- Literature and small Big Books were delivered to Police Departments:
  - Lakemoor, Johnsburg, Spring Grove, Richmond, Harvard, Cary, Fox River Grove, Woodstock, Algonquin, Marengo, Union and Huntley.
- Literature and Big Books were delivered to Libraries:
  - Rivers East Lakemoor, Johnsburg, Richmond, Harvard, Cary, Fox River Grove, Woodstock, Algonquin, Marengo / Union and Huntley
- This pretty much depletes our inventory and we will be ordering more literature and Big Books along with small Big Books, also we are going to need more of the AA cards.

Thank you Mark R and Randy V

In Service,

Georgene / PI Chair

- Need of finances - Need Treasurer!

**Mark - Alt. PI**

- Jails and Churches will be on target

**Schedule Maker: Scott - Chair**

- Met w/ Prior (Natay)
  - Transfer of files and edits/changes are being made - to open meeting schedules to take out names and numbers
- 1) Questions: Can someone have their number taken off of the regular schedule
    - a) Scott asked for details and will handle
  - 2) Q - Randy: Attitude Adjustment Group Changes - Were they received?

**Hospital & Treatment Setting Report: Natay - Chair, Jake - Alt Chair**

**Jake Read for Natay -**

Since the last district meeting, we have scheduled bi-monthly meetings to address the needs of the district and formalize our role with treatment settings. The Treatment Settings Committee meeting will be held once monthly the Thursday prior to the district meeting at 7pm on Zoom using the District's account. If you would like to participate, please let us know.

We are going to begin connecting with facilities to establish relationships and determine their needs. After that we will begin to request individual volunteers/groups to help meet the needs and carry the message.

We'd like to thank Carol H. for her recent guidance and sharing her experience serving on treatment settings. We welcome input from anyone with similar experience to help our district succeed.

Thanks,  
Natae Shreeves  
847-903-6219

**JAKE -**

- January was a month filled with continuing to gather information regarding the treatment settings role in district. I have received and reviewed the workbook and other literature that explains what our responsibility is and gives suggestions on how to effectively fulfill that role. We will be putting together a literature order consisting of our basic text along with pamphlets to begin building up an inventory for our committee work.

- Last month I attended the winter committee meeting and established a relationship with both the Area treatment and BTG chairs and their alternates. One thing I have experienced is there doesn't seem to be a lot of past treatment committee work available to be shared from one committee to the next. I learned at the service workshop held during the committee meeting and through a conversation from a past treatment settings chair how important and helpful it is to document our activity so we can pass it along to incoming elected chairs. Our responsibility is not only to serve district 11 and our groups primary purpose but also to ensure an effective and hopefully seamless rotation of the committees. We will do our best to document our activity as we continue to grow in understanding and effectiveness in our new roles.

- And Finally, I have been in contact with an administrator from Rosecrance in Rockford. We were scheduled to meet earlier this month however the appointment was canceled due to the severe weather we all experienced. Our next meeting will be February 13th in Crystal Lake. The intention is to begin to build a relationship between District 11 and Rosecrance, which we are both excited to get going. Currently there is no district or from what I gather very little AA involvement at the Rosecrance facility of Crystal Lake.

- There is a lot of ground to cover and relationships to build. With the resources available through Alcoholics Anonymous and the care and protection from the one who has all Power I am hopeful that Dist. 11 will play an important and effective role in our surrounding treatment settings. The End.

Thank you for the opportunity to serve!

- Jake

QUESTIONS: Rich - Will he be looking for group commitments once they open their doors?

A: He will reach out for group involvement rather than just individuals

**Webmaster: Carol - Chair, - Alt. Chair**

- NO REPORT

**Workshop: - Lisa - Chair / Kelly - Alt. Chair**

- Lisa GK

After attending the NIA Winter Conference last month, Alt Chair Kelly D. and I agreed that supporting Area 20 representatives already engaged in presenting workshops would be a focus in 2024-25. Rather than encouraging groups to necessarily create and present their own workshops from the ground up, why not simply ask groups to host Area workshop events? By utilizing our efforts to open the doors of groups around the district to Area exposure, the committee can focus on reaching out and securing commitments from groups to attend. That being said, if your group would be open to hosting a fabulous ready-made GSR/DCM workshop please reach out and book a date!

On another note, the committee will continue to work with our DCM to create a unique and purposeful workshop for the fall.

In Service,

Lisa Gruver-Kamps

Workshop Chair

### **GSR Reports:**

- Bill (GSR) - Winners and beginners annual will be 05/04/24 (Sat). Details on speaker to come.
  - Time TBD
- Craig (Zoom GSR) - Looking for suggestions for digital means for collecting donations
- Margaret (Zoom GSR) - How and why 4/27/24 - How and Why group holding a workshop
  - Being held at Zion Church in Elgin
  - Details to follow

### **Old Business:**

## Open Officer Positions

- Dan recaps from last month - His hopeful nominee regrettably declined the service position of treasurer.
- **Alt. Dist Committee (DCM)**
- **Alt. Secretary**
- **Treasurer**
- **Alt Treasurer**
  - Keith nominates Bud S. as Alternate in hopes - seconded.
    - Explains that alt. Description is to fill in if/when treasurer is absent. Bud
  - Q: Georgene: would the alt. Do the job of
  - Rent due tonight - 1 dollar per person per hour - taking collection
  - Bud accepts this position
    - Qualifies - Sober since 1983 - Freeport -
      - Treasurer experience @ Freeport club for many years
  - Q: Dan asks if Bud is willing to take Secretary position
    - A: Bud will consider the role and will stay to talk after.
    - Vote taken: YEAH 29 / NAY 1
      - Chris speaks to reconsider based on not having a treasurer and ALT. not necessarily sure to
      - Clint paid ans. Svc in December and has not seen any other bills offered to pay bill
      - Rich supports that this role of Alt. does not fulfill the needs of secretary.
      - Jake: Bring him in as Alt. for now so we can keep money moving and re-address next month
      - Amy: Notes that JD for alt describes Alt. being elected at same time. Also IF treasurer is unable
    - Re-vote: 6 Change of vote / 1 Opposed /
      - Bud is elected and approved as Alt. Treasurer
- **Accessibilities**
- **Alt. Answering Service**
- **Coop. w/ professional community (CPC) chair**
- **Alt. Grapevine**
- **Alt. Lit. Chair**
- **GSR Orientation Chair**

## New Business:

### **I. Motion to Create an Appointee Position for Linguistic Translation Coordinator(s)**



The NIA Accessibilities Chair and Panel 64 Past Delegate move to create an Appointee position for Linguistic Translation Coordinator(s). The following information will be placed in the NIA Service Guidelines:

### *Linguistic Translation Coordinator(s) Responsibilities*

Whenever possible, Northern Illinois Area 20 strives to be inclusive in communicating with members of the NIA fellowship in their own language, through translation of agendas, motions, minutes, presentations, reports, and other documents produced at the Area level. Because of the magnitude of documents created, it is not always possible for trusted servants to self-manage translation into a language other than their own. To this end, Linguistic Translation Coordinator(s) will be appointed to aid in the coordination of document translation.

### *Qualifications*

- Bi-lingual in English and the required language of translation (such as English and Spanish).
- Sufficient service experience to be familiar with common AA terms.
- Experience with translation tools or services, including web-based tools.
- Sufficient time available to prepare documents to hand over to the Area Chair, or other relevant Area trusted servants, so that they can be made available concurrently and in the same format as English documents.

### *Responsibilities*

- Perform all duties as outlined in the Responsibilities of Appointees section of this document.
- Be available to aid Area Committee members in the translation of documents.
- Review translated documents for accuracy and ensure that linguistic nuances align with the spirit of AA.
- Coordinate the translation of documents by third party vendor if necessary.

In addition, the below information should be inserted in the NIA Service Manual on page 17 (web version) under the Service Guidelines, Introduction heading as a new 4<sup>th</sup> paragraph:

NIA has a Linguistic Translation Coordinator to aid in these efforts. While it is not the responsibility of this Appointee to translate documents and reports directly, they are available to assist Area trusted servants by coordinating with third party vendors and/or reviewing translated materials.

### **Background**

At the 2023 Winter Assembly a motion was passed to provide translation of all Area Documents. To help facilitate this effort, a coordinator position would provide support to trusted servants with their efforts to translate documents into other languages. It is not the intent of this position to do complete translation of all documents for all members of the Area Committee. The intent is to provide support with reviewing documents for accuracy, coordination with third party vendors, and aid Area trusted servants with the use of web-based translation sites.

### **DISCUSSION:**

- Concern that the need for ALL INCLUSIVE translators is too large and vague.
- Point made it is majorly for Spanish but wording doesn't read as such

- This is a non-voting position so as to not water down voting pool

## II. Motion to amend the Voting Procedures for Area Elections

### Motion

The Panel 72 Report & Charter Committee moves to amend the voting procedures for Area elections in the Northern Illinois Area 20 Service Manual (pages 23-25 of web version 12/2023, pages 32-34 of the printed version 09/2022), for clarification and easier reading, as follows:

- Additions are underlined and bolded, deletions are struck through.
- The Third Legacy Procedure should be copied from the current A.A. Service Manual to be certain it is accurate, and the current diagram should be kept.
- The paragraph on page 25 should be removed entirely.

*\*all page numbers reference the NIA 20 Service Manual, web version 09/2022.*

### *Area Elections*

Area officers, ~~service standing~~ committee chairpersons, and all their alternates are elected to two-year terms of service that begin in even numbered years. Elections are held during the Fall Assembly of odd numbered years, immediately preceding the end of the current service rotation.

The Area Chairperson shall read the portion of The A.A. Service Manual that is applicable to balloting before balloting begins. The rest of the election proceedings are to be facilitated by the most recent past Delegate. **The past Delegate should review the qualifications for each position before the nomination procedure and election for that position.**

Election of officers, namely the Delegate, Chairperson, Treasurer, Secretary, Registrar, and their Alternates, ~~except as noted below~~, shall be in accordance with the Third Legacy procedure as described in The A.A. Service Manual. The order of elections shall be: Delegate, Alternate Delegate, Chairperson, Alternate Chairperson, Secretary, Alternate Secretary, Treasurer, Alternate Treasurer, Registrar, and then Alternate Registrar. ~~Those eligible to stand for Delegate are: Area Officers (except Delegate); Chairpersons of standing service committees, and D.C.M.s. The elected Delegate shall have only one term of service and shall never again be a candidate for the position.~~

- ~~• Candidates who are eligible and willing to stand are asked to identify themselves.~~
- ~~• Nominations of eligible and willing candidates are accepted.~~
- ~~• Candidates present two minutes service histories.~~

Following officer elections, ~~standing~~ service committee chairpersons and their ~~alternates~~ **shall be** are elected **by a modified** ~~either by the Third Legacy procedure,~~ **using show of hands instead of written ballots and simple majority instead of 2/3 majority.** ~~or by any other means chosen by the Assembly during the election proceedings. Nominations from the floor shall be accepted.~~

**If there is only one candidate for any position, a vote of YES or NO should occur. Voting for an officer would still be by written ballot and require a 2/3 majority of YES votes. Voting for a service committee chairperson or alternate would still be by show of hands and require a simple majority of YES votes.**

### Nomination Procedure

- **Candidates who are eligible and willing to stand for a position are asked to identify themselves.**
- **Nominations of eligible and willing candidates are also accepted.**
- **The names of all candidates are posted on a board.**
- **Candidates present two-minute service histories.**
- **After everyone has given their service histories, voting will commence.**
- **Candidates are asked to leave the room when voting is not by written ballot.**

### *The Third Legacy Election Procedure*

#### *Nomination Procedure*

- All members of the Area Committee are eligible to become Delegate.
- ~~The chairperson asks those eligible to stand up giving everyone in attendance an opportunity to see eligible candidates.~~
- ~~Then the chairperson asks that anyone standing who is unable or unwilling to serve as Delegate be seated.~~
- ~~The remaining names are posted on a blackboard.~~
- ~~The chairperson then asks for nominations from the floor.~~

#### *Voting Procedure*

1. The names of eligible candidates are posted on a board. All voting members of the Area Assembly cast written ballots, one choice to a ballot. The tally for each candidate is posted on the board.
  - The first candidate to receive TWO-THIRDS of the total vote is elected.
2. Withdrawals start after the second ballot. If any candidate has less than *one-fifth* of the total vote, his or her name is automatically withdrawn — except that the top two candidates must remain. (In case of ties for second place, the top candidate and all tied runners-up remain as candidates.)
3. After the third ballot, candidates with less than *one-third* of the total vote will be withdrawn automatically, except the two top candidates remain. (In case there are ties for second place, the top candidate and all tied runners-up remain as candidates.)
4. After the fourth ballot, if no candidate has two-thirds of the total vote, the candidate with the *smallest* total is automatically withdrawn, except that the top two candidates remain. (In case there are ties for second place, the top candidate and all tied second-place candidates remain.)
  - At this point, the chairperson asks for a motion, second, and a simple majority of hands on conducting a fifth and final ballot.
  - If this motion is defeated, balloting is over and the choice is made by lot — “going to the hat” — immediately.
  - If the motion carries, a fifth and final ballot is conducted.
5. If after the fifth ballot no election occurs, the chairperson announces that the choice will be made by lot (from the hat). At this point, the top two candidates remain. In case there are ties for first place, all tied first place candidates remain. In case there are no ties for first place, the top candidate and any tied second-place candidates remain.
6. Lots are then drawn by the teller, and the first one “out of the hat” is the delegate (or other officer).

### **Background**

1. Clarify in paragraph one and four that “standing committee chairpersons” is “service committee chairpersons.” In our Service Manual, standing committees include both service committees and administrative committees, the latter of which are appointed not elected.
2. Clarify at the start of the second paragraph that “Chairperson” is “Area Chairperson.”
3. Add a sentence to the end of the second paragraph reading: “The past Delegate should review the qualifications for each position before the nomination procedure and election for that position.”
4. The words “except as noted below” should be removed from paragraph three, where it states that “election of officers [...], *except as noted below*, shall be in accordance with the Third Legacy procedure...” On page 25, after the third legacy voting diagram, there is a paragraph that finally lists

the exception: “for election of officers and alternates, [...] voting is by Third Legacy *but by a show of hands*.” The Third Legacy Procedure from the current A.A. Service Manual calls for **written ballots**. The election of all officers should be by Third Legacy procedure without exception, that is, by written ballot.

5. Move the following sentence from the end of paragraph three to the Delegate qualifications on page 30 of the web version/page 41 of the printed version: “The elected Delegate shall have only one term of service and shall never again be a candidate for the position.”
6. Paragraph four covers the elections of service committee chairs, being “either by the Third Legacy procedure or by any other means chosen by the Assembly...” There is another procedure for committee chairs listed in the paragraph on page 25. It states that “the procedure for committee chairs and alternates is the same except voting is simple majority,” and the phrase “is the same” refers to “Third Legacy but by a show of hands” prior in the paragraph.

We should use the intended method from page 25 by specifying in paragraph four that “elections shall be by a modified Third Legacy procedure, using show of hands instead of written ballots and simple majority instead of 2/3 majority.”

Other minor changes are shown in the body of the motion.

7. Currently, there is no procedure covering what to do when there is only one candidate. This became an issue at the Fall 2023 elections. We propose adding the following: “If there is only one candidate for any position, a vote of YES or NO should occur. Voting for an officer would still be by written ballot and require a 2/3 majority of YES votes. Voting for a service committee chairperson or alternate would still be by show of hands and require a simple majority of YES votes.”
8. There are two statements regarding those eligible to stand for Delegate. One says “Area Officers (except Delegate), Chairpersons of standing service committees, and D.C.M.s.” and the other says, “All members of the Area Committee are eligible to become Delegate.” The second statement would include service committee chair alternates, appointed committee chairs, and alternate DCMs. There are also two different nominating procedures lists. One list says, “Nominations of eligible and willing candidates are accepted,” and the other list says that “all eligible able, and willing candidates are to be considered.”

The nomination procedure for all other positions is not clearly stated. Some of it has to be inferred from the procedures for Delegate, and some of it is spelled out in that paragraph on page 25 that gets lost.

We should combine all statements regarding nominations and eligibility for all positions into the following, making one clear set of guidelines for all positions:

***Nomination Procedure***

- Candidates who are eligible and willing to stand for a position are asked to identify themselves.
- Nominations of eligible and willing candidates are also accepted.
- The names of all candidates are posted on a board.
- Candidates present two-minute service histories.
- After everyone has given their service histories, voting will commence.
- Candidates are asked to leave the room when voting is not by written ballot.

9. The *Third Legacy Election Procedure* is copied from page 119 of the current A.A. Service Manual to ensure that it is accurate. The flow chart should remain intact.
10. The paragraph on page 25 should be removed entirely, as it has been incorporated elsewhere.

### **References**

NIA 20 Service Manual

<https://aa-nia.org/wp-content/uploads/NIA-20-Service-Manual-web-202312.pdf>, pages 23-25  
(pages 32-34 of the printed version 09/2022)

The A.A. Service Manual

[https://www.aa.org/sites/default/files/literature/en\\_bm-31\\_3.pdf](https://www.aa.org/sites/default/files/literature/en_bm-31_3.pdf), page 119 (page 110 in print)

### **Follow Up Action Required**

Update the NIA 20 Service Manual with the approved changes on the pages referenced.

Move the following sentence to the Delegate qualifications on page 30 of the web version/page 41 of the print version: “The elected Delegate shall have only one term of service and shall never again be a candidate for the position.”

### **Respectfully submitted**

Chris E (Chairperson), Sarah B, Hugo S, and Kelly L

Report & Charter Committee

[registrar@aa-nia.org](mailto:registrar@aa-nia.org)

## **III. Motion to amend the list of the Area Assembly and Area Committee**

### **Motion**

The Panel 72 Report & Charter Committee moves to amend the list of voting members of the Area Assembly on pages 17 of the Northern Illinois Service Manual and the list of members of the Area Committee on page 26 for clarification and consistent ordering.

*This is not adding anyone new as a voting member of the Assembly, only adding detail and clarity to the list of members.*

*\*all page numbers reference the NIA 20 Service Manual, web version 12/2023.*

**The Area Committee** (Add more detail, clarify, and reorder by number)

- 1 • All current D.C.M.s and all current Alternate D.C.M.s
- 2 • The Area Delegate and ~~the~~ Alternate **Delegate**
- 3 • The Area Chairperson and ~~the~~ Alternate **Chairperson**
- 4 • The Area Treasurer and ~~the~~ Alternate **Treasurer**
- 5 • The Area Secretary and ~~the~~ Alternate **Secretary**
- 6 • The Area Registrar and ~~the~~ Alternate **Registrar**

- 7 • All **Elected** Area **Service** ~~Standing~~ Committee Chairpersons and their Alternates
- 13 • All Past **Area** Delegates
- 8 • **The Area Archivist**
- 9 • **The Concepts Editor and Co-Editor**
- 10 • **The Area Web Administrator and Alternate Web Administrator**
- 11 • **The N.I.A. Service Manual Custodian**
- 12 • **All Area Administrative Committee Chairpersons**

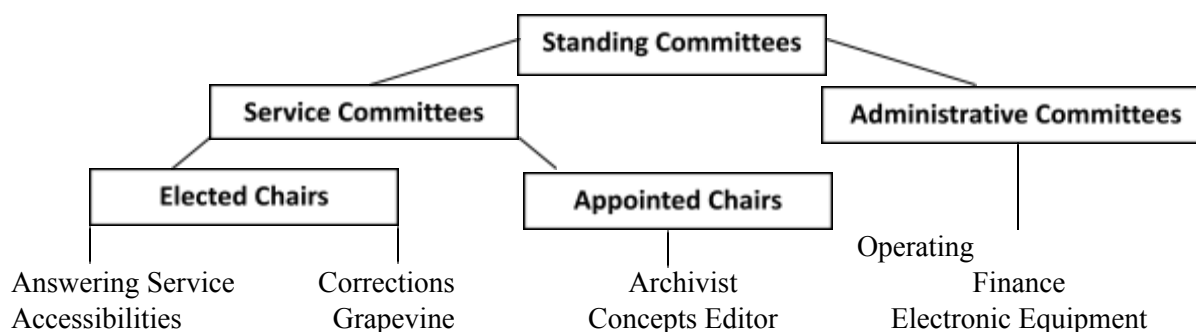
**The Area Assembly Voting Members** (Add more detail, clarify, and reorder by number)

- 1 • All current G.S.R.s or Alternate, when G.S.R. is absent
- 2 • All current D.C.M.s or Alternate, when D.C.M. is absent
- 4 • The Area Chairperson and Alternate Chairperson
- 3 • The Area Delegate and Alternate Delegate
- 7 • The Area Registrar and Alternate Registrar
- 14 • All Past Area Delegates
- 6 • The Area Secretary and Alternate Secretary
- 8 • All **Elected** Area **Service** ~~Standing~~ Committee Chairpersons or Alternate, when Chairperson is absent
- 5 • The Area Treasurer and Alternate Treasurer
- 9 • The Area Archivist
- 10 • The Concepts Editor or Co-Editor, when Editor is absent
- 11 • The **Area** Web Administrator or Alternate ~~Web Administrator~~, when Web Administrator is absent

**Background**

It is hard for new G.S.R.'s and other new trusted servants to understand everything they need to know about service. We often say that you learn your service position by the time you rotate out to your next position. Keeping our documents consistent and clear will help all trusted servants to understand better, feel less overwhelmed, and have a better grasp of the service structure. Not being confused goes a long way towards wanting to take on a next position.

We have noticed the phrases *Standing Committee* and *Service Committee* used interchangeably in the N.I.A. Service Manual and in discussion at Area Committee Meetings and Assemblies. The terms are not interchangeable, and it should be clarified. On page 39 of the NIA Service Manual, it says, "N.I.A. has two types of *standing* committees. Service Committees and Administrative Committees." The sections goes on to define the service committee chairs, appointed service committees positions, and administrative committees. We feel it is best to only use the term Standing Committee as a section header in the Service Manual on page 39 and replace/clarify its meaning elsewhere.



Archives	Literature	Web Administrator	Report and Charter
Bridging the Gap	Public Info.	Service Manual Cust.	Conference Advisory
Coop. w/Prof. Comm.	Treatment		Technology

The membership of the Area Assembly currently includes “All Area Standing Committee Chairpersons...” which historically has been understood to mean the elected service committee chairpersons. We should change the term to match the historical practice. Then, both lists for the Area Assembly and Area Committee should match in their level of detail. Reordering the positions in both locations will allow them to match the order that officers and standing committee positions are listed throughout the N.I.A. Service Manual.

### **References**

NIA 20 Service Manual

<https://aa-nia.org/wp-content/uploads/NIA-20-Service-Manual-web-202312.pdf>

### **Follow Up Action Required**

Update the NIA 20 Service Manual with the approved changes.

### **Cleaned up lists as they will appear if the motion passes:**

#### **The Area Assembly Voting Members page 17:**

- All current G.S.R.s or Alternate, when G.S.R. is absent
- All current D.C.M.s or Alternate, when D.C.M. is absent
- The Area Delegate and Alternate Delegate
- The Area Chairperson and Alternate Chairperson
- The Area Treasurer and Alternate Treasurer
- The Area Secretary and Alternate Secretary
- The Area Registrar and Alternate Registrar
- All Elected Area Service Committee Chairpersons or Alternate, when Chairperson is absent
- The Area Archivist
- The Concepts Editor or Co-Editor, when Editor is absent
- The Area Web Administrator or Alternate, when Web Administrator is absent
- All Past Area Delegates

#### **The Area Committee page 26:**

- All current D.C.M.s and all current Alternate D.C.M.s
- The Area Delegate and Alternate Delegate
- The Area Chairperson and Alternate Chairperson
- The Area Treasurer and Alternate Treasurer
- The Area Secretary and Alternate Secretary
- The Area Registrar and Alternate Registrar
- All Elected Area Service Committee Chairpersons and their Alternates
- The Area Archivist
- The Concepts Editor and Co-Editor
- The Area Web Administrator and Alternate Web Administrator
- The N.I.A. Service Manual Custodian
- All Area Administrative Committee Chairpersons

- All Past Area Delegates

**Respectfully submitted**

Chris E (Chairperson), Sarah B, Hugo S, and Kelly L  
Report & Charter Committee  
[registrar@aa-nia.org](mailto:registrar@aa-nia.org)

**Motion**

**Area Chair - Motion to send \$15K to General Service**

- **Why aren't we sending this money off if we are not using it. This was based on 2023 income of \$22K**

**aLL IN FAVOR TO SEND - aPPROVED**

**Motion to accept by \_\_\_\_, seconded - all in favor - Passed**

**Open Mic:**

- **Kevin: Crystal Lake Alano - Step Athon - FEB 24th and 25th - 12:00 - 2:30**
- **Dan: 02/08/2024: Legacy of Service: General Service Manual & Concepts Study**
  - 7:30 PM via Zoom
  - Meeting ID: 819 5925 8625 / Passcode: 639187
- **03/01/2024 – 03/03/2024: NIA 20 Spring Conference & Assembly (03/02/2024)**
  - In Person: Hyatt Regency Schaumburg 1800 East Golf Road, Schaumburg, IL 60173
  - Virtual: via Zoom (**Zoom ID: 859 4189 5955 / PWD: 921423**)
  - Zoom Registration Link:  
<https://us02web.zoom.us/meeting/register/tZlvf-uvpz8oH9FsUDWiy-OkMj--UsnQetAz>
  - Doors open @ 8am, meeting at 9am
- **Meeting Closed at: \_\_8:54\_\_ p.m. , \_\_\_\_\_ seconds.**

**The next District Meeting is Thursday, March 7th, 2024 at 7:00 p.m.**

**In person and via Zoom:**

**Zoom Meeting ID: 959 6776 4900**

**Passcode: District11**

**First United Methodist Church of Crystal Lake (236 W Crystal Lake Ave, Crystal Lake, IL 60014)**