

**Monthly Meeting Minutes**  
**District 11**  
**June 4, 2015**

**Location:** First Congregation Church  
421 Pierson St, Crystal Lake

**Meeting time:** 7:30pm

**Attendance:** 35

**Committee members:** 12

**Groups represented:** 23

**New GSRs present:** (2) Emily B. GSR for the DFL Group & Bill B. GSR for the MAC Sat 10 AM group

**Anniversaries:** John S. celebrated 10 years and Jeff W. celebrated 2 years

**Officers Reports:**

**Secretary's Report:** Kelly B. Secretary, OPEN Alt Secretary

Motion made to accept minutes, seconded. Motion to accept minutes passed. Currently in need of an Alternate Secretary, please pass the word around.

**Please send written committee reports to secretary to be submitted into minutes.**

**Email:** [secretary@aa-nia-dist11.org](mailto:secretary@aa-nia-dist11.org)

**DCM Report:** Carol H. DCM, OPEN. Alt DCM

Due to a personal commitment I was unable to attend the NIA Spring Committee Meeting on Saturday May 9th where the motions for the June 13th Summer Assembly were presented. The motions to be voted on by Northern Illinois Area 20 (NIA 20) General Service Representatives (GSR)'s are:

1. Proposed amended guidelines for the BTG committee chairperson to change the Duties and Responsibilities of the BTG committee chairperson
  - a. Appoint two members of the BTG committee to attend the Annual Bridging the Gap Weekend Workshop. Appointees may be the BTG Chairperson and Alternate but not necessarily so. Appointees shall attend the Workshop and, subsequently, share their experience with their committee and with the Assembly.
2. Motion by the Area Delegate to fund the printing of 1,200 copies of the "How to Find AA in Northern Illinois" along with creating a "business card" with a web link for the use in the East Central Region's (ECR) hospitality room at the International AA Convention in Atlanta.
3. Motion by Area Corrections Committee to Attend Annual BTG Workshop Weekend.
4. Motion by Area Treatment Committee to Attend Annual BTG Workshop Weekend.

Please attend the June 13th Summer Assembly which will be hosted by District 41 at the Lord of Life Church, 40W605 IL. Route 38 in La Fox, IL. 60119 Registration opens at 8:00 a.m. and assembly begins at 9:00 a.m.

We had the first planning meeting for the 2016 State Conference on Sunday May 17th at the Lake Zurich Police Department. There were attendees from all three participating districts, 10, 11 and 28. The minutes from that meeting were attached to the email notification for this meeting and will be available when ever requested. Most of the chair positions were filled and some have alternates as well. There are still a few major chair and alternate openings. They are Printing, Decorations, Dance, Special Needs, Archives and PI/outreach committees. The State Conference Chair position was filled by Carl T., the Alternate District Committee Chair (DCM) from District 28 and the Co-Chair positions will be shared by the DCM's from District 10, Chuck D. and myself from District 11. Rich H. from District 11 and our Past Delegate accepted the position of Program Chair. At this point we are searching for a hotel that suits our needs and offers the best options. If anyone has a hotel that seems suitable for this event please let me know, we hope to have as many options as possible for our next

meeting which will be held on Sunday June 14th at the Lake Zurich Police Department at 1:00 p.m. Please join us whether you want to chair a committee, be part of a committee and just have a voice in the decisions being made.

Lastly I would like to welcome Chris J. as the new PI Chair and encourage others to step forward to be a part of the service work that each committee offers.

**Treasurer Report:** Pat C. Treasurer, OPEN Alt Treasurer

**May 2015 Contributions**

Group number	Group Name	Town	Amount
	District 11 April Collection		47.00

**April Expenses**

District DCM Printing	7.80
District Treasurer's Postage	19.60
District Treasurer's Printing	5.09
Answering Service	185.00
LCM (cancelled o/s check 2/15)	54.38
<b>TOTAL</b>	<b>163.11</b>

**Cash Position June 1, 2015**

Bank Balance 06/03/2015	5852.36
Add Outstanding Deposit	<u>47.00</u>
	5899.36
Less Prudent Reserve	<u>6000.00</u>
<b>AVAILABLE CASH</b>	<b>.64</b>

Advance to Flying Geese Workshop May 2015 \$180.00

**Committee Reports:**

**Answering Service Report:** Dave G. Chair (absent), Bill B. Alt Chair

The month of MAY we had 74 total calls, mostly 34 Meeting Info; 20 to speak to a volunteer; 8 Hang ups. We are still getting sign-ups for local response calls. Please keep circulating the sign\*up sheets. Thanks to everyone.

Call Type	Count	Category	Count
Meeting Information	-34	Web-site	-3
Open Me Information	-1	Contributions to	-0
Reading Mat. Search	-0	Ride Wanted	-2
Speak AA Member	-20	<b>TOTAL CALLS</b>	<b>-74</b>
Referred Another Dist	-1		
Speak to Sex Anon	-0	<u>Call Response Times</u>	
Needs Brochures	-0	0-10 Minutes	- 61
Al-Anon	-4	11-20 Minutes	- 3
Where Send Contribut	-0	21-30 Minutes	- 4
No One at Listed Mtg	-0	Over 30 Minutes	-6
Assisted Liv. Sp Nds	-0	<b>TOTAL CALLS</b>	<b>- 74</b>
Spanish Speaking	-1		
Women's Meeting	-0	<u>Calls Per Day</u>	
Hang Up	-8	Monday Day	-11
		Monday Night	-2
		Tuesday Day	-8
		Tuesday Night	-0
		Wednesday Day	-9
		Wednesday Night	-0
		Thursday Day	-8
		Thursday Night	-0
		Friday Day	-13
		Friday Night	-1
		Saturday Day	-8
		Saturday Night	-1
		Sunday Day	-12
		Sunday Night	-1
		<b>TOTAL</b>	<b>-74</b>

**Archives Report:** Clarence J. Chair

No report

**Corrections Report:** Bob D. Chair, Cheryl B.(absent) Alt Chair

Both ladies and men are in need of volunteers. Women meeting on Tuesdays and men meet on Thursdays. Send an email to corrections through the website, you will be called back and a pre-screen will be done.

Communication issues with the lieutenant have been resolved. There is a list of applications that have not been approved that will be asked about. The step program has been cleared. We have support from the lieutenant and in the future direct contact may need to be made with him. Cards with the google phone number have been ordered and should be picked up Monday or Tuesday. 250 were printed.

Pat C. – How affective is the google phone number

Bob D. – there have been a few calls in the past, mostly men, maybe about 3 in the past.

**CPC Report:** OPEN Chair, OPEN Alt Chair

No report

**Grapevine Report:** OPEN Chair, OPEN Alt

No report

**Literature Report:** Bob M. Chair, OPEN Alt

If you have any old literature that is not being used, please consider donating it so it can be distributed to those who do not have literature. There are districts in the Area and in other nearby areas that do not have any literature.

**Treatment Settings:** Bob & Tina M. (absent) Chair, OPEN Alt

One more volunteer has gone through the qualification process. Brenda O. joined the committee. Still in need of volunteers to go into the hospital.

**LCM Report:** Mary F. for McHenry, Brenda O. for Harvard, Pat C. for Cary & Fox River Grove, Bob M. for Woodstock, Karrie T (absent) for Crystal Lake.

In the process of making new schedules. Do we want to print in July?

Carol H. – Plan to print in July as we need new schedules

Mary F. – If we end up not having a July meeting they will be distributed in August

Bob M. – Will pick them up in July and distribute then

Mary F. – If there are any changes needed to be made, let us know now

**Newsletter Report:** Rebecca W. (absent) and Mary C.

Not sure of status. Will be in contact with Rebecca.

**Public Information Report:** Chris J. (absent) Chair, OPEN Alt Chair

No report

**Schedules Report:** Esther M. (Absent) Chair, OPEN Alt

Kay – Some complaints about schedules being by city instead of day

Rich H. – Should have discussion next meeting about whether schedule be organized by city or day of the week.

Carol H. – Will put on agenda for next meeting. Bring it back to your groups.

**Special Needs Report:** Bob K. Chair, OPEN Alt

There was a call made from an assisted living home, Deerpath in Huntley. They asked for members to come over and do in-house meetings. The director is interested in getting more activities going. Next week will meet with Tina M.

**Webmaster:** Laura M. (absent) Chair, Sean T. Alt

AA-NIA-DIST11.org website/email contact information update and move to new host.

1. Confirming/validating current contact information for Chair/officer positions.
  - a. Since I discovered several of the Districts email accounts have been forwarding to past chairpersons or to no one at all, I asked that the Chairpersons confirm their current email contact information (provided on list from Carol H) and to confirm they wish to receive email forwarded to their personal accounts.

- b. I did get confirmation of emails from those in attendance, but several chairs were not present to confirm – for now I will assume info provided for those not in attendance is current.
  - c. Only a couple people responded to my inquiry about forwarding emails (confirming the desire to have them forwarded), so my intention will be to go ahead and forward the messages to the respective chairs, and simply let them request to opt out in the future if they don't want the forwarding.
  - d. No one monitors email for Archives (Clarence does not use email). So for now I will forward the archives email account to Webmaster and Secretary. Similarly any open positions in future will be handled same way. CPC was Open, but Nicky stood up for this position, so she will be getting these emails in future once I have her contact info.
1. Administration contact information for the website.
    - a. The current host 1and1.com has old contact information for administrator, David C and his address and billing as past treasurer Bill M's name with I believe an old Dist 11 Credit Card number that was assigned to his name while he was treasurer.
    - b. The contact information is actually arbitrary, as the hosting companies are mainly concerned that the bill gets paid, but I will update as needed to have myself as administrator and our current Treasurer, Pat C listed for the Billing with updated credit card info as needed.
  2. A little about the intended redesign and move to new web hosting service.
    - a. The website will be moved to a new host (Hostgator.com) away from 1and1.com.
    - b. Hostgator is currently less expensive, but more importantly their interface is easier to work with and more flexible and I am familiar with their service since I've used their service for several years for my own websites.
    - c. Initially the site files will be moved pretty much as is, automatically (with assistance of Hostgator) so it will be able to get up and running quicker. The subscription may renew before the move is complete which is ok as it will allow extra time to access any files that may be missed (especially emails which is separate issue).
    - d. As mentioned in the past, the new design will be created in Wordpress so the look and feel will be completely different - more modernized and mobile friendly.
  3. Email move to Hostgator.com
    - a. When setup on the new hosting service, access to email will be very similar as it is now, but instead of going to 1and1.com's email web page, you'll go to a Hostgator hosted webpage. The emails will be forwarded as has been done in past (as I mentioned, anyone who doesn't want them forwarded to their personal accounts will need to let me know to opt out and they would simply go to website directly to access emails). New login site and passwords will be provided as needed after the transition to hostgator.
    - b. The challenge is the EXISTING "old" email messages. Are the old messages needed (wanted) and if so will they transfer automatically. It is NOT likely the existing messages will transfer directly to the new host, so I will attempt to do the backup and restore myself. I suggest any messages that definitely do not want to be lost be downloaded by the chairpersons themselves (just in case I goof or the transfer otherwise goes wrong).
    - c. I need the login information for each of the AA-NIA-Dist11.org email accounts on 1and1.com. I will try to get this from Laura M and/or each user as needed so that I can backup/restore the email messages as needed when I move our site to a new host (more on this below).
  4. A little more about the "new" website
    - a. I intend to use the existing content to create the new webpages, but it would be great to get some new updated info for each committee. Any suggestions for that matter are welcome – sent through the webmaster email account.

- b. I found some broken links on the existing website which will be fixed simply because the new design will be completely new, but since I am sure to make my own mistakes, please feel free to check the NEW site for errors and send any constructive comments and suggestions to me.
5. Some ideas which may or may not become reality (limited by my web skills or lack thereof).
  - a. More obvious link to download Schedule
  - b. Viewable schedule online (without need to download pdf).
  - c. New interactive schedule/calendar of events (many liked this idea)
  - d. Schedule with links to map and more information
  - e. Blog page and/or calendar of events (maybe integrated with meeting schedule).
  - f. I'd like to add ability for others (not necessarily limited to GSR/Chairpersons) to post information to the site, especially for current events. This would help get current event info up post quicker since the person submitting the request will be doing the posting directly. There is definitely potential for bogus posts and other misuse of a blog, but since posts can be monitored before being made public, the webmaster (or other designated moderator) will be able to control what gets posted while not having to do the same amount of uploading/editing that is needed for posts submitted by email.
  - g. Answering service chair David, mentioned the service had been using interactive schedule in the past for quick search of meetings. I think similar results can be attained by searching within the PDF file version of the schedule, but if I can find a way to do an interactive calendar of events like mentioned above, it would serve this purpose as well.

**Workshop Report:** Karrie T. (Absent) Chair, OPEN Alt  
No report.

#### **Old Business:**

- **Election for Open Positions**

Alt DCM, Alt Secretary, Alt Treasurer, Alt Literature, Alt Special Needs, CPC Chair, Alt Grapevine, Alt Treatment, Alt Webmaster, and Alt Workshop

**Nikki O. stood for CPC Chair. Majority vote passed. Nikki O. is new PI Chair.**

Kay – How do we know what different positions do?

Carol H. - descriptions have been written out but never approved. Will present them at the next meeting.

Kim – Email them out with minutes so we can bring them to groups.

#### **New Business:**

- **Discuss whether to cancel or reschedule July meeting**

Vote to cancel meeting versus move meeting to the following week. Cancel meeting – 17. Move meeting – 6.

Next District meeting will be on August 6, 2015.

#### **GSR Reports:**

Tammie K. – The Flying Geese hosted a workshop which was all day with 6 speakers. Attendance was about 30 people. Thank you to district for providing funds.

Mark T. – Soberfest's May 30<sup>th</sup> event was a success. Heard new people get excited about what they saw and heard. Registration forms are out and available.

Emily B. – The DFL group is having their annual picnic July 1<sup>st</sup> on Wednesday. Picnic starts at 4pm with regular open speaker meeting to follow at 7pm.

**The next district meeting is Thursday August 6, 2015 at 7:30pm at First Congregation Church 421 Pierson St, Crystal Lake.**